

August 20, 2024

The School Board of District 261 met in regular session on August 20, 2024 the Media Center of the School. Chair B. Johnson called the meeting to order at 6:00 pm. Members present: Anderson, Hoff, B. Johnson, C. Johnson, Rylander, Spangler, and Wing. Absent: none. Also present were Superintendent/Principal Jonathan Moore, Principal Eric Schoenbauer, Renee Melby, Carol Koefod, and Josey Koefod.

The Pledge of Allegiance was recited.

Motion to approve the agenda. (C. Johnson/Wing MCU)

Motion to approve the following consent agenda (Hoff/Anderson MCU):

- Approval of July 16, 2024 minutes
- Financial Reports for July 2024
- Approval of bills: July Handpayables: \$10,324.65, July Wire Payments: \$194,174.54, and August bills \$133,638.74
- Accept the hiring of Camille Schultz as K-12 Art Teacher
- Accept the hiring of Dale Olson as a bus driver / support staff
- Accept the hiring of Maria Erlandson as a reading specialist
- Accept the hiring of Callie Malikowski as a paraprofessional
- Accept the hiring of Sue Risbrudt as a CNA teacher
- Accept the hiring of Coel Ohren as Custodian
- Acknowledge Donations: Otter Tail Power \$2,500 to Robotics, Ashby Legion \$1,500 for Elementary t-shirts, donations to Summer Rec: Ashby Legion \$1,500, Ashby Lions \$500, City of Ashby \$500, Driggins Electric \$115, Johnson Nelson Masonry \$400, Lakeside Lumber \$50, Rylander Insurance \$100, Second Chance Thrift \$250, Spirits Isle \$250, Viking Bank \$100

Board Reports

Wing reported on Lakes Country Service Coop and Fergus Falls Area Special Ed Coop.

MS/HS Principal's Report

Mr. Schoenbauer reported on the following:

- August Workshop and Open House
- Work on Handbooks
- Fund Raisers for Student Experiences
- Sports Activity Meeting
- Differentiation
- Monthly meetings with Teaching Staff
- Expectations
- HUDL Camera install
- Movement of Stats Panel on Scoreboard
- Coaches Meeting

Elementary Principal / Superintendent's Report

Mr. Moore reported on the following:

- Thanks to Mr. Schoenbauer for start of school year preparations and new position of Activities Director
- Academic Counselor addition of Cassi Buchite
- Attract and retain highly qualified teachers and staff
- Workshop week

- READ Act
- New assessment tool FastBridge
- New Science Curriculum
- Roles and Responsibilities
- First Cabinet Meeting
- Community Outreach Roof Fundraiser
- Arrow and ABE clothing available through ETC Signs
- Legislative update
- Flooring upgrade on ramp and tops of stairways
- Maintenance work needed on East Parking area
- Boiler issues
- Kitchen operations changes
- Busses
- Meeting with Grant County Emergency Management

West Central Minnesota Community Action representatives Diane Bender and Julie Dahlen joined the meeting at 6:43 pm. They provided information on the Group Mission Trip that is coming to the Ashby Community in June 2025.

Carol Koefod reported on 2nd Grade.

Josey Koefod reported on 4th Grade.

Action Items

Vehicle Maintenance bid opening:

Evansville Automotive:

Large busses maintenance	\$70.00/hr.
Heavy Duty Oil	\$29.99 gallon

United Truck and Trailer:

Large busses maintenance	\$135.00/hr.
Heavy Duty Oil	\$16.80 gallon

Vehicle fuel bid opening:

Ashby Equity:

Unleaded gasoline	\$0.08 discount
Diesel	\$0.08 discount

Motion to accept the Vehicle Fuel bid from Ashby Equity and Large Vehicle Maintenance bid from United Truck and Trailer. (C. Johnson/Spangler MCU)

Motion to approve the 2024-25 Student Handbook. (Rylander/Spangler MCU)

Motion to approve the 2024-25 Staff Handbook. (Anderson/Hoff MCU)

Motion to approve the 2024-25 Coaches Handbook. (C. Johnson/Rylander MCU)

Motion to approve the 2024-25 Activities Handbook. (C. Johnson/Wing MCU)

Motion to approve the 2024-25 Youth Activities Handbook. (Spangler/Hoff MCU)

Motion to approve School District Policy for the Electronic Transfer of Funds authorizing Renee Melby and Jon Moore to electronically transfer funds as allowed by MS471.38. (Hoff/Anderson MCU)

Motion approving Authorized Signers for the District Checking Account at Viking Bank of Ashby as follows: Ben Johnson (Chair), Leslie Anderson (Clerk), and Dallas Rylander (Treasurer). (C. Johnson/Wing MCU)

Motion Approving Revision of Policy 704 Development and Maintenance of an Inventory of Fixed Asset and a Fixed Asset Accounting System. (Rylander/Anderson MCU)

Motion to approve the 2024-2025 Pairing Agreement with Brandon-Evansville. (C. Johnson/Spangler MCU)

Motion to set the Board Meeting Date for October as Monday October 14, 2024 6:00 PM. (Hoff/Rylander MCU)

Motion to adjourn. (Hoff/Spangler MCU) Chair B. Johnson called the meeting adjourned at 7:52 pm.

Leslie Anderson, Clerk